

Minutes February 5, 2018

**ARCHWAY CLASSICAL ACADEMY - ARETE****Board of Directors****Unapproved Minutes**

Date: February 5, 2018

Time: 10:00 a.m.

Location: Great Hearts Quayle Campus

A meeting of the Great Hearts Academies- Archway Classical Academy - Arete Board of Directors was held at Great Hearts Quayle Campus, 3102 N. 56th Street, Suite 300, Phoenix AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

David Denton called the meeting to order at 10:06 a.m. The following directors/administrators were present/absent:

<b>Directors</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
David Denton	President	X		
Marilyn Papke	Vice President		X	
Leanne Fawcett	Secretary	X		
Lois Yates	Director	X		
Bayo Atolagbe	Director		X	
<b>Administration/Guests</b>				
Neil Gillingham	Headmaster, Archway Arete	X		
Michele Wilson	Director of Academy Giving, Archway Arete and Arete Prep	X		
Jennifer Bradshaw	Manager of School Accounting, GH	X		

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Gracie Rose	Academy Accountant, GH	X		
Robert Wagner	Superintendent for AZ schools	X		

**II. Call to the Public**

Ms. Denton made a call to the public at 10:06 a.m. No public was present.		
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**III. Approval of Consent Agenda**

Approval of the Minutes from the November 7, 2018 Meeting	Ms. Yates moved that the Board approve the consent agenda, Ms. Fawcett seconded, all in favor, none opposed, motion carried at 10:07 a.m.
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**IV. Headmaster’s Report**

<p>Mr. Gillingham presented the headmaster’s report. The color system on the KPI’s looks good. The yellow is in cash on hand, but it is better and growing close to 77 days cash on hand. A concern comes from a 4<sup>th</sup> grade lead leaving in December. The new teacher is off to a great start. The goal is to maximize each student’s academic growth. The leadership team meets every week to track the progress. Mr. Gillingham indicated that the resources he has for AZ Merit preparation do not align with the AZ Merit test. He looks at the kids that did not pass AZ Merit last year and gives to teachers’ spreadsheets and also flags them with other tests. The effort is to close the curriculum gaps for AZ Merit testing and monitor with testing. The school hosted Katy McPherson. She was well received by faculty and parents.</p>	
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**V. Approval to change the mission statement of the Academy**

<p>“The mission of Archway Classical Academy Arete is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty.”</p>	<p>Ms. Yates moved that the Board approve that Archway Classical Academy Arete change the mission statement to: “The mission of Archway Classical Academy Arete is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty,” seconded by Ms. Fawcett, all in favor, none opposed, motion carried at 10:21 a.m.</p>
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**VI. Financial Report**

<p>Ms. Rose presented the review of year to date financial highlights and forecast. She reviewed the forecast and actual enrollment of 528. She also showed the statement of financial position at 4 to 1 ratio. There are 69 days cash on hand, up from 49 last year. Ms. Rose discussed all the variances. All three covenants are met.</p>	
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**VII. Development Report**

<p>Ms. Wilson presented the Development report. Archway Arete has reached 97% of its community investment goal. This is a 7% increase. They are at 71% of tax credit goal. Letters are going out and contests in classrooms to get the numbers up. The school hosted Giving Day in November. They may not do that again because it shares with national giving day. They may get more donors in October. The team welcomed Heritage Society for a game day with grandparents. The team is available at registration and works with office managers. There are more full time kindergarteners. She concentrates on family participation.</p>	
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**VIII. Possible Executive Session**

	<p>Ms. Yates moves that the board enter Executive Session, and invite Mr. Gillingham and Mr. Wagner, seconded by Ms. Fawcett, all in favor, none opposed, motion carried at 10:38 a.m.</p>
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**IX. Leave Executive Session**

	<p>Ms. Yates moved that the board leave Executive Session, seconded by Ms. Fawcett, all in favor, none opposed, motion carried at 10:46 a.m.</p>
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**X. Possible Motions from Executive Session**

None	
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**XI. Announcements/Adjournment**

<p>Next Board Meeting: Tuesday, May 1, 2018 at 4:00 p.m. on the Arete Campus. Subject to change.</p>	<p>Mr. Denton adjourned the meeting at 10:48 a.m.</p>
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Submitted by Leanne Fawcett, Secretary

-Gena McFarland, Scribe-